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A G E N D A

Career Service Panel  
Office of Research and Development

5 February 1968

0900 hours  
Room 607 - Conference Room

1. Review of agenda for 5 February 1968
2. Review of minutes for 8 January 1968
3. a. Promotion Actions  
b. ORD staff changes or additions  
25X1A9a [REDACTED]
4. Completion of reviewer's rating and CSP  
rating on [REDACTED] to finalize the  
results on the Competitive Evaluation  
for GS-9's through GS-11's.  
25X1A9a [REDACTED]  
25X1A9a [REDACTED]
5. Discussion and decision on cut-off point  
on employees who have not been with ORD  
long enough when competitive evaluations  
are done by CSP.  
25X1A9a [REDACTED]

Attachment:  
GS-12 - Division Rating Assignments  
(February 1968)

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CAREER SERVICE PANEL  
Minutes of the Meeting  
5 February 1968

Attendees:

25X1A9a

Chairman

(0930 hours)

25X1A9a

Recording Secretary

Absentees:

25X1A9a

1. The Chairman called the meeting to order at 0910 hours.
2. There were no additions to the agenda for 5 February 1968.
3. There were no corrections to the minutes of 8 January 1968.  
Minutes stand approved.

25X1A9a

4. [REDACTED] report was given by [REDACTED] on the following:

Promotion Actions - Approved by Office of Personnel

25X1A9a

- a. [REDACTED], An/ORD from GS-4 to GS-5
- b. [REDACTED] Registry/ORD from GS-3 to GS-4

Quality Step Increase

25X1A9a

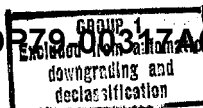
- a. QSI for [REDACTED] from GS-13, Step 3 to GS-13, Step 4 approved and presented.

25X1A9a

25X1A9a

5. [REDACTED] moved that the Career Service Panel recommend that the first competitive evaluation rating be performed not sooner than nine (9) months after a new man comes on board. [REDACTED] seconded the motion. Four members voted in favor, two opposed the motion. Motion carried.

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25X1A9a  
25X1A9a  
25X1A9a  
25X1A9a

6. [REDACTED] asked the Panel for more time to come to a decision on a reviewer's rating for [REDACTED]. He stated that he would like to meet with [REDACTED] before submitting a rating to the Panel. [REDACTED] deferred this item until the 5 March 1968 CSP meeting.

25X1A9a

7. [REDACTED] asked the members of the CSP to review once again the report on Competitive Evaluation and Promotion Actions (ORD 4237-66 dated 30 September 1966) which provides the guidelines for the Panel members when competitive evaluation ratings and promotion actions are discussed.

25X1A9a  
25X1A9a

8. The Career Service Panel acted on a motion to recommend [REDACTED] Optics/ORD for a Quality Step Increase from GSS-11, step 2 to GSS-11, step 3. CSP concurred unanimously in the request for a QSI for [REDACTED]. Motion carried.

25X1A9a

9. The Career Service Panel acted on a motion to recommend Mr. [REDACTED] Optics/ORD for a Quality Step Increase from GS-13, step 3 to GS-13, step 4. Five members were in favor and one opposed the recommendation. Motion carried.

25X1A9a

10. The Career Service Panel acted on a motion to recommend [REDACTED] Optics/ORD for a Quality Step Increase from GS-13, step 3 to GS-13, step 4. CSP concurred unanimously in the request for a QSI for [REDACTED]. Motion carried.

25X1A9a

25X1A9a

11. [REDACTED] reminded the Panel members that the Competitive Evaluation of GS-12's would be done at the next CSP meeting.

12. The next meeting of the CSP was scheduled for 4 March 1968 at 0900 hours.

13. Meeting adjourned at 0936 hours.

25X1A9a

[REDACTED]  
Executive Secretary, CSP

APPROVED:

25X1A9a

[REDACTED]  
Chairman, CSP

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4. Completion of reviewer's rating and CSP rating on  
[REDACTED] to finalize the results on the  
Competitive Evaluation for GS-9's through  
GS-11's. (CSP meeting - 8 January 1968)

25X1A9a

25X1A9a

5. Discussion and decision on cut-off point on employees  
who have not been with ORD long enough when  
competitive evaluations are done by CSP.

25X1A9a

6. Recommendation for Quality Step Increase for:

25X1A9a

a. [REDACTED] from GSS-11, step 2 to  
GSS-11, step 3. (Optics)

25X1A9a

b. [REDACTED] from GS-13, step 3 to  
GS-13, step 4. (Optics)

25X1A9a

c. [REDACTED] from GS-13,  
step 3 to GS-13, step 4. (Optics)

25X1A9a

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